

# Summer Farmer's Market 2023

## VENDOR INFORMATION AND APPLICATION

West Mountain presents its Inaugural **Summer Farmer's Market on Sundays from June 4 - September 3, 2023, from 9am-12pm!** We are looking for farm, food, art, clothing, and jewelry vendors to help make this Summer Farmer's Market unforgettable. Details are listed below. Application deadline is Monday, May 15<sup>th</sup>, 2023.

### Farmer's Market Dates & Times:

Sundays beginning June 3<sup>rd</sup>, 9am-12pm

### Summer Market Activities Include:

- Scenic Chairlift Rides and Hiking (\$)
- Mountaintop Picnic Packages (\$)
- Aerial Treetop Adventure (high ropes courses) (\$)
- Mountaintop Yoga (\$)
- Mountain Biking and Mountain Bike Rentals (\$)
- Corn Hole and other lawn games (Free)
- Live Music (designated Sundays)
- Vendors

## VENDOR INFORMATION

- All vending spaces are located outdoors and are based on the approved vendor size specifications.
- Vendors must conduct themselves in a professional manner at all times.
- Vendors are expected to be completely set up before the market opens at 9am and must remain on the premises until noon unless the market closes for any reason.
- Vendors who vend all 14 days will be given preference for space.
- Vendors must comply with all federal, state, and local regulations.
- Vendors must call the front desk at West Mountain 7 days in advance if you plan to be absent, or in an emergency, as soon as possible. Please call 518-636-3699, ext. 0.
- Vendors are required to bring their own tent, tables and chairs, electrical lead cords, cash and devices required to receive payments. The vendor must be at their booth and keep it clean at all times.
- Vendors are responsible for removing all cardboard/trash/garbage/display items from their site(s). Please leave your space as you found it upon arrival, prior to setup.
- Vendors are responsible for the behavior of themselves, family, and friends.

***Please help us promote the event. A Facebook event link will be shared with you as well, and we encourage you to share the event.***

**Make checks payable to: Apex Capital LLC**

**Mail to: West Mountain, 59 West Mountain Rd., Queensbury, NY 12804 Attn: Summer Farmer's Market**

***If you are a vendor interested in vending at our Summer Farmer's Market, please complete and return the following vending application by May 15, 2023. Once approved, we will confirm your application and payment via email. All vendors will be selected by May 22, 2023.***

**Questions?** Please email [west@westmountain.com](mailto:west@westmountain.com) or call (518) 636-3699 x0

## SUMMER 2023 FARMER'S MARKET VENDOR APPLICATION

**VENDOR APPLICATIONS ARE DUE BY SATURDAY, MAY 15<sup>th</sup>, 2023;  
ALL VENDORS WILL BE CONFIRMED ON or BEFORE MONDAY, MAY 22<sup>nd</sup>, 2023.**

Please circle the dates you will be vending: **6/4, 6/11, 6/18, 6/25, 7/2, 7/9, 7/16, 7/23, 7/30, 8/6, 8/13, 8/20, 8/27, 9/3.** Preference for granting space will be given to those signing up for all 14 days.

**PLEASE SELECT HOW MANY DAYS YOU WILL BE VENDING:**

Days Vending	Outdoor Space	Electricity	Total Amount Due
<b>1 day</b>	\$25.00/ day X Number of days	+ \$10.00	
<b>All 14 days</b>	\$275.00 (save \$75)	+ \$100.00	

Applicant's Name: \_\_\_\_\_  
 Business Name: \_\_\_\_\_ **NYS Sales Tax ID #** \_\_\_\_\_  
 Business Address: \_\_\_\_\_  
 Email address (REQUIRED): \_\_\_\_\_ Website: \_\_\_\_\_  
 Phone number: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

**Type of vending:** \_\_\_\_\_

**Plans for vending** (*what type of items will you be selling, displaying, promoting, please list.*):

- Booth fees are non-refundable in the case of inclement weather or if the vendor cancels within 4 weeks of the event.
- Booth fees are only refunded (or prorated) if West Mountain cancels the event.
- West Mountain reserves the right to make changes to booth locations and/or cancel the event for any reason.
- West Mountain/Apex Capital LLC reserves the right to deny applications for any reason. If an application is denied, a refund will be issued.

### IMPORTANT INFORMATION

#### **SET UP AND TAKE DOWN**

- Please check in at the Front Desk at 8:30am in the Main Lodge.
- Set up is from 8:30am-9am; We will be opening the parking lot at 8:30am for the event. Please have your space ready by 9am.
- You will be able to drive into the roundabout by the Main Lodge to unload. After unloading all vendors are required to park in the main parking lot.
- Take down is from 12-12:30pm. Please do not begin packing up until 12pm.

#### **PERMITS & INSURANCE**

- If selling food or beverage, you will need the proper permits. We will require a copy of your permits with the application. If you are unsure about the proper permit to obtain, please contact us.
- If selling items, you will need to register to collect sales tax and display your Certificate of Authority in your booth.
- Proof of insurance is required, with West Mountain added as additionally insured. Please submit a copy of your policy with this application.

#### **Rules, Regulations & Definitions**

**NON-PROFIT BOOTH:** A non-profit booth is defined as any organization that has a 501(c)(3) tax-exempt letter. A copy of your tax-exempt status must be attached to your application.

**CRAFT BOOTH:** An arts and crafts booth is defined as only handmade crafts made by the booth holder; submitted to and approved by the committee.

- West Mountain/Apex Capital LLC is not responsible for any loss or damages.
- We do not allow any dogs or pets (leashed or unleashed) on the property.



APEX Capital LLC and West Mountain assume NO responsibility and are hereby discharged from all liability or loss, injury, damage to persons or property while on the premises, before, during and after the hours of the event.

Enclose each of the following documents:

Application Copy of Insurance\* NYS DOH Permit NYS Sales Tax Certificate

I agree to display a valid NYS Sales Tax Certificate of Authority at my booth space at all times.

West Mountain Indemnification Hold Harmless & Insurance Agreement

A. Indemnification & Hold Harmless To the fullest extent permitted by law (Third Party Vendor Name), agrees to defend, indemnify, and hold harmless, Apex Capital LLC DBA West Mountain Ski Area as well as West Mountain Racing, LLC, West Resorts, LLC, Mountain Top Ventures, LLC, West Mountain Partners, LLC, West Mountain Development Partners, LLC and any other affiliates, members and their members, officers, directors, agents, and employees, heirs and assigns from and against any and all claims, liens, judgment, damages, losses, and expenses, including reasonable legal fees whether civil or otherwise arising in whole or in part and in any manner from negligence, intentional or otherwise, acts, omissions, or breach of contract in connections with the performance of any work by the Third Party Vendor, its officers, directors, agents, employees, and subcontractors, et al.

B. \*1. Insurance

- a. The Third Party Vendor hereby agrees that it will obtain and keep in force insurance policies to cover its liability hereunder and to defend and save harmless Apex Capital LLC, DBA West Mountain Ski Area, in the minimum amounts of \$1,000,000 per occurrence and \$2,000,000 aggregate for bodily injury & property & personal injury including products & completed operations and general operations and premises liability.
b. Said liability policy shall name "Apex Capital, LLC & its Members, Partners, Officers & Employees" as additional insureds and shall be Primary to any other insurance policies.
c. The Third Party Vendor will obtain and keep in force Workers Compensation insurance and its Employees Liability insurance to the fullest statutory limits (if applicable).
d. The Third Party Vendor shall furnish to West Mountain Certificates of Insurance stating that the aforesaid insurance coverage is in force.

\*OR 2. Liability Release - The Vendor accepts all liability for possessions, self and their staff during the West Mountain Summer Market and/ or Fall Festival, for as long as they are on the property owned by Apex Capital LLC. The Vendor further agrees that should any damage come to the property that is caused by the Vendor, the Vendor will be responsible for repairs and fees related to said repairs. This form is in lieu of a certificate of insurance naming Apex Capital LLC as an additional insured for this (these) event(s).

Applicant's Name: Date:

Applicant's Signature:

Make checks payable to: Apex Capital LLC
Mail to: West Mountain, 59 West Mountain Rd., Queensbury, NY 12804 Attn: Summer Farmer's Market

Payment Type: CHECK (check #) Please make check payable to "APEX CAPITAL LLC"

CREDIT CARD (Circle): Visa Master Card Discover

Credit Card # EXP. Date:

Cardholder Signature: CVV:

FOR OFFICE USE ONLY - Payment Received By: Date Received